HASKELL CITY COUNCIL MINUTES

April 11, 2022

The regular meeting of the Haskell City Council was held at 7:00 p.m. at the Haskell City Hall on Monday April 11, 2022.

Mayor Roy Carman called the meeting to order at 7:00pm.

Mayor Roy Carman led the Pledge of Allegiance; prayer was given by Jeff Harrison.

ROLL CALL: Council Members present were, Warren Kuhn, Jeff Harrison, Rodney Lyman, Adam Ricketts, Greg Rogers and Brad Cotten.

Members not present: Dallas Wright and Jacob Warner

Mayor Carman declared a quorum present. (6/8)

Others in attendance: Mayor Roy Carman, Recorder/Treasurer Jennifer Hill, Police Chief Jeff Ramsey, Public Works Director Nancy Duren and Fire Chief Brian Cotton.

Public in attendance: Katy Hill, Mike Krebs, Tristan Phillips, Eric Richardson, and Jerry and Emaline Stroud.

Warren Kuhn made the motion to accept the March 14,2022 Public Hearing and council meeting minutes. Brad Cotten seconded the motion. Motion passed unanimously by yea vote.

DEPARTMENTAL REPORTS:

1. **WATER/SEWER**
   - The report was given by Public Works Director Nancy Duren, a copy of which is filed with these minutes.
   - Smoke testing with ARWA will begin this month. They will also GPS all manholes.
   - The North Plant was currently without any violations.
   - An update on the Force Main project was given as the delay in completion is due to the availability of the pumps that are ordered.
2. **STREETS**
   - The report was given by Mayor Roy Carman.
   - The Street Aid overlays have been completed.
   - Cranford Construction Company is scheduled for City requested overlays in May.
   - The city recently purchased some Cold Mix asphalt to repair pot holes and road cuts.

3. **FIRE & RESCUE**
   - The report was given by Fire Chief Brian Cotten, a copy of which is filed with these minutes.
4. **POLICE**
   - The report was given by Police Chief Jeff Ramsey, a copy of which is filed with these minutes.
   - The Police Dept currently has two positions available.

5. **CODE ENFORCEMENT**
   - The report was given by Police Chief Jeff Ramsey, a copy of which is filed with these minutes
6. **PLANNING**
   - Rodney Lyman made a motion to approve the April 5, 2022 Planning Commission meeting minutes. Warren Kuhn seconded the motion. The motion passed unanimously by yea vote.
7. **PARKS**
   - Rodney Lyman made a motion to approve the March 21, 2022 Parks Committee meeting minutes. Brad Cotten seconded the motion. The motion passed unanimously by yea vote.

UNFINISHED BUSINESS:

- NONE

NEW BUSINESS:

1. **The March 2022 monthly Income and Expense Statement.**
   - After a brief discussion, Jeff Harrison made a motion to approve the Income and Expense statement for March 2022. Warren Kuhn seconded the motion. The motion passed unanimously by yea vote.
2. **Discussion regarding Resolution 06-2022, Amending the Employee Handbook**
   - Council member Dallas Wright requested a discussion regarding the "comp time" but was unable to attend tonight's discussion.
   - Jeff Harrison made a request for the amendment of Section II: Employee and Special Leave benefits, regarding the accrued vacation time cap to read "Accrued vacation time will be paid if the employee leaves the employment of the city. No more than twenty-five (25) days may be carried over per calendar year"
   - Brad Cotten requested the amendment of Section III: Matters affecting the status of employees, regarding Use of City Equipment to read "The use of city equipment is not permitted for personal and/or non-municipal purposes"
   - Jeff Harrison made the request that every employee to read the section titled "Conduct Toward the Public"

- Brad Cotten requested the amendment to Section IV: Standards of Conduct-Disciplinary Action to add the following steps:
  1. Verbal counseling of incident.
  2. Written warning to stay active in file for six (6) months.
- Discussion and final amendments are tabled until the next meeting.

3. Water line betterment project discussion with Richardson Engineering

- Eric Richardson and Tristan Phillips discuss the water line betterment project consisting of replacing the 6 inch water line on Grand to an 8 inch and adding a "loop" from Grand/North Harding to Vulcan.
- The project has an estimated cost of $920,000.00.
- This project will replace the old asbestos line on Grand, add an additional water line for the opposite side of the tracks and will help with the fire hydrant pressures throughout the city.
- Jeff Harrison inquired about the increase in pressure to the existing lines and was assured that the new waterline betterment project would not affect the pressure on existing lines that would cause line breakage during this construction.
- Fire Chief Brian Cotten mentioned that Heritage (Rineco) was looking to upgrade the lines and hydrants around their facility and there is a possibility of Heritage helping monetary wise with the extension loop.
- After a lengthy discussion, Brad Cotten made a motion to move forward with the Waterline Betterment Project. Rodney Lyman seconded the motion. A roll call vote was taken. The motion passed unanimously by yea vote.
- With the cost of the project in mind, Rodney Lyman made a motion to use the ARPA funds for this project. Warren Kuhn seconded the motion. A roll call vote was taken. The motion passed unanimously by yea vote.
- With the availabity of materials, it was advised from Eric Richardson to purchase said material now while it is available. Jeff Harrison made a motion to purchase materials at this time. Warren Kuhn seconded the motion. A roll call vote was taken. The motion passed unanimously by yea vote.

4. Personal Payroll discussion per Jeff Harrison

- Mr. Harrison has obtained a salary sheet and feels that it is necessary to give Jackson Keener a raise from $31,500.00 annually to $37,000.00 annually. Jeff Harrison made above motion. Warren Kuhn seconded the motion. A roll call vote was taken. Motion passed unanimously by yea vote.

ANNOUNCEMENTS:

- **Happy Easter**
- **Legislative Audit is complete**
- **Warren Kuhn announced that he got a call from the Arkansas State Tourism board for the addition of the Haskell Museums.**

PUBLIC COMMENTS:

- **No Public Comments**

There being no further comments or questions, Jeff Harrison made the motion to adjourn. Warren Kuhn seconded motion. Motion to adjourn passed unanimously by yea vote. Meeting adjourned at 8:24pm.

Respectfully Submitted,

Jennifer Hill, Clerk/Recorder/Treasurer

Roy Carman, Mayor

CITY OF BAUXELL
City Clerk
SALINE CO., ARKANSAS