HASKELL CITY COUNCIL MINUTES

June 13, 2022

The regular meeting of the Haskell City Council was held at 7:00 p.m. at the Haskell City Hall on Monday June 13, 2022.

Mayor Roy Carman called the meeting to order at 7:00pm.

Mayor Roy Carman led the Pledge of Allegiance; prayer was given by Jeff Harrison

ROLL CALL: Council Members present were, Warren Kuhn, Dallas Wright, Jeff Harrison, Rodney Lyman, Jacob Warner, and Greg Rogers

Members not present: Adam Ricketts and Brad Cotten

Mayor Carman declared a quorum present. (6/8)

Others in attendance: Mayor Roy Carman, Recorder/Treasurer Jennifer Hill, Police Chief Jeff Ramsey, Public Works Director Nancy Duren and Fire Chief Brian Cotton.

Public in attendance: Katy Hill, Tristan Phillips with Richardson Engineering, Emaline and Jerry Stroud, Jackson Keener, Bob Ward, Paul Wright, Zeke Jones with Yoakum & Lovell, Mike Krebs, Clyde Crookham, Dylan Beaty and Channing Fournier.

Warren Kuhn made the motion to accept the May 9, 2022 council meeting minutes. Jacob Warner seconded motion. Motion passed unanimously by yea vote.

DEPARTMENTAL REPORTS:

1. **WATER/SEWER**
   - The report was given by Public Works Director Nancy Duren, a copy of which is filed with these minutes.
   - Manhole smoke testing to occur soon
   - Lightning recently struck both sewer plants and some pump stations are undergoing repairs. Warren Kuhn inquired about getting some kind of lightning protection and was assured that it would be looked into.

2. **STREETS**
   - The report was given by Mayor Roy Carman.
   - The overlays are to begin soon.

3. **FIRE & RESCUE**
   - The report was given by Fire Chief Brian Cotten, a copy of which is filed with these minutes.
   - They recently performed 4 water rescues in last weeks heavy rain.
4. **POLICE**
   - The report was given by Police Chief Jeff Ramsey, a copy of which is filed with these minutes.

5. **CODE ENFORCEMENT**
   - The report was given by Police Chief Jeff Ramsey, a copy of which is filed with these minutes

6. **PLANNING**
   - Rodney Lyman made the motion to approve the June 7, 2022 Planning Public Hearing minutes. Warren Kuhn seconded the motion. Motion passed unanimously by yea vote.

UNFINISHED BUSINESS:

- NONE

NEW BUSINESS:

1. **May 2022 Monthly Income and Expense Statements**
   - Jacob Warner made a motion to approve the May 2022 Income and Expense Statements. Warren Kuhn seconded the motion. The motion passed unanimously by yea vote.

2. **2021 Water/Sewer Audit**
   - Zeke Jones with Yoakum and Lovell, discussed some key points of the 2021 Water/Sewer Audit that showed no findings (copy attached to these minutes)
   - Rodney Lyman made a motion to approve the 2021 Water/Sewer audit performed by Yoakum and Lovell. Warren Kuhn seconded the motion. A roll call vote was taken and motion passed unanimously by yea vote.
   - With the findings of the Water/Sewer audit, Mayor Carman recommends a 2% water/sewer rate increase. Warren Kuhn made the motion to adopt Proposal number one, a 2% water/sewer increase. Jeff Harrison seconded the motion. A roll call vote was taken and the motion passed unanimously by yea vote. An Ordinance will be presented at the July, 2022 meeting.
3. **Resolution 08-2022, A Resolution allowing the mayor to apply for a Parks Grant on behalf of the city.**
   - C/R/T Jennifer Hill explained that this resolution was to apply for a grant to assist with the lighting at the ball park.
   - C/R/T Jennifer Hill read the heading of Resolution 08-2022

- Jeff Harrison made the motion to approve/accept Resolution 08-2022. Rodney Lyman seconded the motion. A roll call vote was taken and the motion passed unanimously by yea vote.

4. **Ordinance 05-2022, An Ordinance waiving the competitive bidding and ratifying the making of contracts with Cranford Construction.**
   - C/R/T Jennifer Hill explained that this Ordinance is for the listed street overlays in the amount of $154,000.00.
   - Jeff Harrison made the motion to have the first reading heading only. Warren Kuhn seconded the motion. A roll call vote was taken and the motion passed unanimously by yea vote.
   - C/R/T Jennifer Hill read the heading of Ordinance 05-2022
   - Warren Kuhn made the motion to suspend the rules and waive the second and third readings. Jeff Harrison seconded the motion. A roll call vote was taken and the motion passed unanimously by yea vote.
   - Jeff Harrison made the motion to approve/pass Ordinance 05-2022. Greg Rogers seconded the motion. A roll call vote was taken and the motion passed unanimously by yea vote.
   - Warren Kuhn made the motion to pass the Emergency Clause of Ordinance 05-2022. Rodney Lyman seconded the motion. A roll call vote was taken and the motion passed unanimously by yea vote.

5. **Discussion regarding Resolution 06-2022 and the Comp time section of Employee Handbook.**
   - Jeff Harrison introduced Paul Wright, a water/sewer employee who was accompanied by other water/sewer employees including Jackson Keener, Channing Fournier and Dylan Beaty. Mr. Wright expressed his dislike regarding the comp time being taken out of the handbook. He states that he was not given a choice in the issue and states that the benefits such as comp time is the reason, he sought employment here and that it is needed for his situation. Mr. Harrison then explained that "The ladies up front made this decision of change without consulting the Council first" and reiterated to the Water/Sewer employees that Nancy Duren was in fact their boss.
   - C/R/T Jennifer Hill explained that the reason the comp time was discussed between her, the mayor, public works director and the payroll/HR clerk, in the beginning, was due to some employees being dishonest when it came to overtime/comp time worked. A punch clock in system was then implemented.
   - After a lengthy discussion, Jeff Harrison made the motion to amend Resolution 06-2022 to take out any comp time language. And to present a new Resolution regarding the amendments to the comp time policy discussed with a cap of 40 hours that can be used for comp time. Warren Kuhn seconded the motion. A roll call vote was taken and the motion passed unanimously by yea vote. A Resolution indicating these changes will be presented at the July 2022 meeting.

6. **Discussion of proposed change order for the Force Main project to add a valve.**
   - Tristan Phillips with Richardson Engineering discussed the need to add a valve that would switch the sewer flow from the North plant to the South plant in the case of an emergency. The cost of the change order (valve) is $10,000.00.
   - Public Works Director explained the need for such valve as our city's population is growing.
   - After a brief discussion, Jeff Harrison made the motion to approve the change order. Warren Kuhn seconded the motion. The motion passed unanimously by yea vote.

7. **Ordinance 06-2022, An Ordinance authorizing and ratifying the making of contracts with McGrew Service company for the purchase of a Generac generator.**
   - PWD Nancy Duren explained that the generator at the Henshaw pump station has stopped working and there is a need to purchase a new one. The estimated cost is $22,000.00 to be taken from the CIF-Sewer fund.
   - Jeff Harrison made the motion to have the first reading heading only. Warren Kuhn seconded the motion. A roll call vote was taken and the motion passed unanimously by yea vote.
   - C/R/T Jennifer Hill read the heading of Ordinance 06-2022
   - Warren Kuhn made the motion to suspend the rules and waive the second and third readings. Jeff Harrison seconded the motion. A roll call vote was taken and the motion passed unanimously by yea vote.
   - Warren Kuhn made the motion to approve/pass Ordinance 06-2022 and to utilize the CIF-Sewer funds for payment. Greg Rogers seconded the motion. A roll call vote was taken and the motion passed unanimously by yea vote.
   - Warren Kuhn made the motion to pass the Emergency Clause of Ordinance 06-2022. Greg Rogers seconded the motion. A roll call vote was taken and the motion passed unanimously by yea vote.

8. **Resolution 09-2022, A Resolution amending Resolution 06-2021 and the Consent Administrative Orders for the Sewer plants.**
   - The dates on the consent administrative orders from ADEQ were extended to December 31, 2022.
   - C/R/T Jennifer Hill read the heading of Resolution 09-2022
   - Warren Kuhn made the motion to accept/pass Resolution 09-2022. Jeff Harrison seconded the motion. A roll call vote was taken and the motion passed unanimously by yea vote.

ANNOUNCEMENTS:

- **No announcements**

PUBLIC COMMENTS:

- **No comments**

There being no further comments or questions, Warren Kuhn made the motion to adjourn. Rodney Lyman seconded motion. Motion to adjourn passed unanimously by yea vote. Meeting adjourned at 7:49 pm.

Respectfully Submitted,

Jennifer Hill, Clerk/Recorder/Treasurer

Roy Carman, Mayor

CITY OF HASKELL
City Clerk
SALINE CO., ARKANSAS